



ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION
(Deemed University)
Panch Marg, Off Yari Road, Versova,
Andheri (West), Mumbai-400061
Tel.No. 022-26361446/7/8, Website: <https://www.cife.edu.in>



F.No.11(10)/2024/Estt.

Dated:18th July, 2024

OFFICE ORDER

In pursuance of the Council's letter No.GAC-12-4/2023-E&M dated 10th October, 2023 and clarification issued vide letter of even number dated 22nd April, 2024 for revised room rent & consolidated instructions in respect of various accommodations at ICAR Guest Houses.

The revised Room Rent Charges (Per day in INR) for the International Guest House (IGH), ICAR- CIFE Mumbai & Guest house of Regional Centers as under:

S N	Category	AC Room		Non -AC Room		Suite	
		X class cities	Other cities	X class cities	Other cities	X class cities	Other cities
1.	Servicing & retired officers of NARS (ICAR/SAU) on private visit	500	300	300	200	800	500
2.	Servicing & retired officers of NARS (ICAR/SAU) on official visit	750	450	450	300	1,500	1,000
3.	Servicing Officers of Central Govt. / State Govt. /Autonomous organizations/ PSUs, Central or State Govt. etc.	1,000	800	800	500	2,000	1,500
4.	Private Visitors i.e. other than ICAR, SAUs, Central or State Govt. etc.	1,500	1,000	1,000	750	2,500	2,000
5.	Foreign Visitors (SAARC Nation)	3,000	2,000	2,000	1,800	3,500	3,000
6.	Foreign Visitors (Other than SAARC Nation)	4,000	3,000	3,000	2,500	4,500	4,000
7.	Dormitory(per bed of approx. 6ft X 3 ft. Size)	150	100	100	75	--	--

Note: (1) Classification of cities is as per HRA rules

(2) Room rent (except dormitory) mentioned above are per bed (double bed of approx. 6 ft. X 6 ft. size) per day charges. In case of single bed, it will be halved and dealt accordingly, Payment shall be strictly charged on bed basis only and not person basis.

The terms & conditions for booking of accommodations are also enclosed.

This issues with the approval of the Director.

(K.L.Meena)
Chief Admin. Officer(SG)

Encl: As above

Distribution:

1. Director & Joint Director Cell, CIFE, Mumbai
2. Incharge, IGH, CIFE, Mumbai
3. HoDs / HoRC, Kolkata Centre & Nodal Officer & OICs of CIFE Regional Centre
4. Comptroller / PPS/ AOs/ FAO/ DDO/Audit, CIFE, Mumbai
5. Secretary, IJSC
6. webmaster@cife.edu.in
7. Guard file

TERMS & CONDITION FOR BOOKING OF ACCOMMODATION AT THE IGH, ICAR- CIFE, MUMBAI & GUEST HOUSE OF REGIONAL CENTRE:

1. Submission of a copy of a valid identity card is a must for all the guests seeking accommodation in the guest house, to ascertain their identity.
2. Check out time is 24 hours.
3. Allotment of rooms in the Guest House shall be on first come first serve basis. However, preference will be given for ICAR/DARE officials coming on official visit.
4. The room rent charges shall be applicable as per the status of the guest staying in the Guest House and not as per the status of the officer who has booked the accommodation e.g. if any ICAR/DARE employee is booking an accommodation for a private person, charges will be as applicable to "**Private visitor**" and not "**ICAR Charges**".
5. Dependent family members of ICAR/DARE employees-spouse and children can be treated within the category of ICAR employees (personal visit) for the purpose of charging tariff. The dependent family member has to furnish the copy of the Identity Card of the ICAR official, she/ he is related to. This facility will not be available for Non-ICAR employees, they will be charged as per their actual category, as detailed at point no. 4.
6. VIP guests of the Ministers of Agriculture (Union as well the state) and the Director General, ICAR will be charged as ICAR official Category rates, only when a request is received from their offices, or else they will be charged as per their actual category.
7. Maximum continuous stay in the Guest House would be for a period of 15 days subject to availability. This can be reviewed on case to case basis by the Director of the Institute.
8. Liquor/smoking is strictly prohibited in the Guest House rooms/ lobby.
9. Pets are not allowed in the Guest House.



मुख्य प्रशासनिक अधिकारी /Chief Administrative Officer (SG)
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